

City of Cambridge
Regular City Council Meeting
Monday May 6, 2019
6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday April 25, 2019, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was also given to the mayor, Members of the City Council, and the *Cambridge Clarion*. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Tom McCarville. Absent was City Council Member Jeff Ommert. City Staff present were City Clerk/Treasurer Kandra Kinne, City Attorney Lisa Shifflet, Utility Supervisor David Houghtelling and Economic Development Director Monica Lueking. Visitors present were Cody Gerlach for the *Cambridge Clarion*, Ashley Rice-Gerlach for the *Nebraska Department of Economic Development*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Public Hearing 6:30 P.M. – Public Hearing to amend Zoning Regulations 2015 to add Feed and Seed Stores as a conditional use in “C-2” Commercial Highway District. Mayor Gunderson opened the public hearing at 6:30 P.M and stated the purpose of the public hearing was to add Feed and seed Stores as a conditional use in “C-2” Commercial Highway District. There were no public comments in favor of or in opposition to the amendment. Mayor Gunderson closed the public hearing at 6:32 P.M.

First Reading Ordinance No. 762 – Amend Zoning Regulations 2015 to add Feed and Seed Stores as a conditional use in “C-2” Commercial Highway District. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the first Reading of Ordinance No. 762. On roll call vote Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Tom McCarville voted yes, none voted no and Jeff Ommert was absent and not voting. Motion carried unanimously by City Council Members present for the following Ordinance No. 762:

Ordinance No. 762

An Ordinance amending The Cambridge, Nebraska Zoning Ordinance and Subdivision Regulations Reports of 2015; Amending Article 5, Section 2-603 Conditional Uses adding Feed and Seed Stores; to repeal other conflicting ordinances and sections and direct the publication of this ordinance and to provide an effective date.

Citizen’s Comments. Ashley Rice-Gerlach, Business Field Staff for the *Nebraska Department of Economic Development* was present to advise the City Council that the Southwest Nebraska Regional Housing application was approved and selected as one of the top three applications. The application was approved in the first round of applications. The application included City of Benkelman, City of McCook and City of Cambridge. Ashley congratulated the City Council.

Consent Agenda Minutes of April 15, 2019 and claims report. Derek Raburn stated the motion, seconded by Tom McCarville, to approve the minutes of April 15, 2019 and the claims report. On roll call vote Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Tom McCarville voted yes, none voted no and Jeff Ommert was absent and not voting. Motion

carried unanimously by City Council Members present for the minutes of April 15, 2019 and the following claims report:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>6-May-19</i>			
Check No.	Vendor, For	Amount	Dept.
			Total
	<u>Combined Utility:</u>		
30649	BIC, Purchased Water	1,960.20	
30650	Cambridge Post Office, Postage	258.01	
30651	Hometown Agency, Insurance Premium	73,093.00	
30652-30658	Payroll	8,573.60	
30659	Twin Valleys Public Power, Purchased Power	209,750.37	
30660	Cambridge Post Office, Postage	196.51	
30661	Ag Valley, Fuel	433.63	
30662	American Agricultural Lab, Analysis	154.50	
30663	Aramark Uniform, Mats	89.91	
30664	Brico Pest Control, Spraying	167.10	
30665	Cambridge Clarion, Publications	324.00	
30666	Cambridge General Store, Supplies	133.42	
30667	Cambridge Super Market, Supplies	10.45	
30668	Cambridge Telephone, Utility	725.78	
30669	Dutton-Lainson, Electrical Supplies	298.64	
30670	Eakes Office, Folders	83.49	
30671	void	55.78	
30672	Hometown Leasing, Copier Lease	641.74	
30673	Nebr. Public Health Environmental Lab, Water Testing	24.00	
30674	void		
30675	Nebraska Wastewater Operators, License Renewal	30.00	
30676	Olsson, Consulting	964.00	
30677	Ommert Tech, Computer Lease	333.61	
30678	Paper Tiger Shredding, Shred paper	40.00	
30679	River Valley Services, replace lights	765.80	
30680	Schaben Sanitation, Trash Pickup	13,587.76	
30681	Southwest Farm and Auto, Repairs	11.89	
30682	Twin Valleys Public Power, 3 phase service	8,057.64	
30683	Verizon Wireless, Cell Phones	177.90	
30684	Customer Refund over payment	97.98	
30685	Western Area Power Admin., Purchased Power	4,883.16	

ACH	City of Cambridge, Utility	3,156.41	
ACH	IRS, Federal Withholdings	2,840.49	
ACH	Nebr. Dept. Revenue, State Withholdings	901.55	
ACH	Nebr. Dept. Revenue, Sales Tax	7,601.49	
Tr	Transfer to Sewer Improvement Fund	1,000.00	
Tr	Transfer to Water System Extension Fund	1,083.33	342,507.14
	Security Deposit:		
1977	Security Deposit Refund	300.00	300.00
	<u>City Account (General Fund):</u>		
46724	Waypoint Bank, Golf Loan Payments	3,090.00	
46725	Hometown Agency, Insurance Premium	64,724.00	
46726-46727	Payroll	823.95	
46728	DEMCO, Library Supplies	221.06	
46726-46746	Payroll	5,826.18	
46747	Ag Valley, Fuel	490.20	
46748	Ambulance Check Card Account, Tr	19.52	
46749	Anew, Fuel	440.23	
46750	Aramark Uniform, Mats	13.28	
46751	Bernie Jones Auto, Repairs	154.31	
46752	Blooms & Collectibles, Flowers	99.00	
46753	Brico Pest Control, Spraying	300.00	
46754	Cambridge Clarion, Publications	1,072.08	
46755	Cambridge Clarion, Subscription	36.00	
46756	Cambridge General Store, Supplies	23.27	
46757	Cambridge General Store, Library Supplies	10.57	
46758	Cambridge Super Market, Supplies	45.81	
46758	Cambridge Super Market, Library Supplies	28.02	
46760	Cambridge Telephone, Utility	424.81	
46761	Cardiac Science, AED	570.00	
46762	City of Cambridge, Tr to TIF	3,000.00	
46763	Common Scents, Tree	185.99	
46764	Croell, Inc., Cold Patch	12,205.19	
46765	D & S Hardware, Repairs & Labor	648.18	
46766	DEMCO, Library Supplies	47.35	
46767	Eakes Office, Library Supplies	334.00	
46768	void		
46769	Fireguard, Inc., Inspect Fire Extinguishers	67.07	
46770	Frontier, Police Phone	45.37	
46771	Furnas County Clerk, Filing Fee	424.00	

46772	Furnas County Treasurer, Police Contract	4,776.15	
46773	Employee Deducible	39.73	
46774	Kandra Kinne, Mileage	101.70	
46775	Maria Dower, Library Supplies	129.80	
46776	Matheson Tri Gas, Oxygen	96.20	
46777	Michael Todd & Company, Street Signs	626.50	
46778	Miller & Associates, Flood Plain Management	100.00	
46779	Employee Deducible	21.45	
46780	Mousel, Brooks, Schneider, Attorney Fees	1,135.00	
46781	void		
46782	Ommert Tech, Computer Lease	91.92	
46783	Paulsen, Inc., Rock	6,264.97	
46784	Southwest Farm & Auto, Repairs	80.46	
46785	Van Diest Supply, Mosquito Sprayer	14,240.00	
46786	Verizon Wireless, Cell Phones, Hot Spot	99.31	
46787	Zoll Medical Corporation, AED	4,410.14	
46788	void		
46789	Extreme Ag, Inc., Chemical	215.00	
46790	Extreme Ag, Inc., Grass Seed	99.50	
46791	Baker & Taylor, Library Books	877.30	
46792	Gale, Library Books	88.57	
46793	Maria Downer, Library Books	17.94	
46794	void		
ACH	Payroll	461.75	
ACH	City of Cambridge, Utility	3,379.47	
ACH	IRS, Federal Withholdings	148.73	
ACH	Nebr. Dept. Revenue, State Withholdings	82.45	
ACH	Cambridge Telephone, Utility	10.76	
ACH	Eakes Office, Library Copier Lease	146.84	
ACH	First Central Bank, Library Computer Loan	240.00	
ACH	IRS, Federal Withholdings	1,270.60	
Tr	Property Tax Reserve Transfer to Park	8,000.00	
Tr	Monthly Transfers	59,666.68	
Tr	City of Cambridge Tr to Fire/ Ambulance Sinking Fund	1,552.38	203,840.74
	<u>CDBG Projects</u>		
111	Waypoint Bank, Loan Payment	2,710.59	2,710.59
	<u>LB840</u>		
4023	Cambridge Chamber, Dues	75.00	
4024	City of Cambridge, Distribution Sales Tax	7,671.87	

4025	Cross Creek Golf Links, Distribution Sales Tax	4,409.68	
4026-4027	Payroll	1,242.76	
4028	Cambridge Telephone, Utility	46.52	
4029	McCook Daily Gazette, Advertising	600.00	
ACH	IRS, Federal Withholdings	280.26	
ACH	Nebr. Dept. Revenue, State Withholdings	74.64	14,400.73
	<u>Cambridge Emergency Medical Debit Card</u>		
ACH	Burger King, Meals on Ambulance Run to Kearney	19.52	19.52
	<u>City Baseball League</u>		
159	B C Original Graphics, T-ball Shirts, T-shirts & Hats	1,702.50	1,702.50
	Total:	565,481.22	565,481.22
<u>Prepared by: Kandra Kinne 05/06/2019</u>			

Appoint Flood Plain Administrator. The City Council received a request from Miller and Associates to appoint Luke Dutcher as Flood Plain Administrator to replace Gary Dicenta who has retired. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the appointment of Luke Dutcher as Flood Plain Administrator for the City of Cambridge. On roll call vote Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Tom McCarville voted yes, none voted no and Jeff Ommert was absent and not voting. Motion carried unanimously by City Council Members present.

Director of Economic Development Report. Director of Economic Development, Monica Lueking, was present to give an update to the City Council about activities from the Economic Development Board. Monica said she has boosted Facebook posts, attended Chamber of Commerce, Chamber of Commerce Board meetings and Rotary, met with Spence Shifflet regarding an arena upgrade, met with two couples regarding down payment assistance, attended the USDA housing program in McCook, met with the Census Bureau representative regarding jobs in the area, started a business of the month program, visited Cambridge Super Market month long posts on Facebook, put an ad in the paper, created table tents. Worked with Fire spring to update the city maps, we will be getting a metal one to display in the park. Met with a couple regarding building in Harvest Meadows. Wrote an article for the Cambridge Clarion promoting the façade grant program.

Utility Supervisor Report. Utility Supervisor David Houghtelling reported staff are working on street repairs after the spring weather. Figgins and Lewis will armor coat streets after patch work is completed. Dave has ordered stop signs and street signs to begin replacing signs.

City Clerk/Treasurer Report. City Clerk/Treasurer Kandra Kinne reported Sales Tax Receipt for April was 19,920.99. Line Loss for May 1, 2019 Utility Billing was 2.24% electric and 12.56% water. City Council

received an updated insurance policy schedule from Hometown Agency. City Council received a 2018 report regarding the approval and progress of redevelopment projects that are financed through tax increment financing. Kandra reported receiving notice from the Post Office that the City is no longer eligible for a no-fee box. Kandra recommended staying with a post office box. Kandra is planning to present a cost estimate to update the restrooms in the community building. The City Council received a copy of the proposed contract for Furnas County Law Enforcement. The item will be on the agenda for the next meeting.

Discussed Proposed Chapter 6. The City Council reviewed Chapter 6 of the proposed municipal code. Changes will be sent to the lawyer to update the proposed municipal code.

American Tower Contract. The City Council received a copy of the request from Wendy Brecht, authorized vendor of the American Tower Company. The item will be on the agenda for the next regular meeting.

Mayor and City Council Comments. Mayor Gunderson reported he has received a letter that the Medicine Creek Cleanout has been postponed to fall due to spring weather.

Executive session for Heritage Plaza agreement negotiations. Tony Groshong stated the motion, seconded by Derek Raburn, to go into executive session at 7:20 P.M. for the purpose of contract negotiations for the Heritage Plaza Agreement. On roll call vote Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Tom McCarville voted yes, none voted no and Jeff Ommert was absent and not voting. Motion carried unanimously by City Council Members present. Derek Raburn stated the motion, seconded by Tom McCarville, to return to regular meeting at 7:50 P.M. On roll call vote Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Tom McCarville voted yes, none voted no and Jeff Ommert was absent and not voting. Motion carried unanimously by City Council Members present. Mayor Gunderson stated the only items discuss in executive session were contract negotiations.

Adjournment. The next regular City Council Meeting will be Monday May 20, 2019. Vernita Saylor stated the motion seconded by Tony Groshong to adjourn at 7:52 P.M. On roll call vote Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Tom McCarville voted yes, none voted no and Jeff Ommert was absent and not voting. Motion carried unanimously by City Council Members present.

Attest: _____
Kandra J. Kinne, City Clerk/Tr.

David Gunderson, Mayor